

Name of university, Name of faculty: Trnava University
Faculty of Law

INFORMATION SHEET OF THE SUBJECT

Code: XNSPb213

Name: Administrative Law Substantial I

Cover: Department of Administrative, Environmental and Financial Law

Type of educational activity: Lecture, Practise

Scope of educational activity (in hours):

Weekly: 2/1

For term of study: ZS 46,23/,36

Number of credits: 5

Recommended semester: WT

Study grade:
Bachelor

Method of educational activity: Combined

Recommended semester

Study programme

2.year WT

Law (XDŠBc-PR)
Law (XEŠBc-PR-23)

Underlie subjects:

Conditions for passing the course:

Method of evaluation: Completion by taking an examination

Continuous evaluation:

Final evaluation: Final examination: The course is completed by an exam, which consists of the following parts:

- 25 % a written essay (after the 5th lecture) on the topic of the relationship of public interest and its promotion while respecting fundamental rights and freedoms in the field of public administration in the range of 2 standard pages (1 standard page has 1800 characters including spaces). For the essay, the student can obtain max. 3 points; to pass the exam the student needs to get at least 2 points,
- 75 % elaboration of a case study containing 1 main question and 8 partial questions. Each question is evaluated by one point. The questions are related among each other and the student has the related legislation at their disposal. At least 5 out of 9 questions must be answered to successfully complete the final evaluation; max. number of points - 9.

Evaluation: A: 100-92; B: 91-84; C: 83-76; D: 75-68; E: 67-60; FX: less than 60 %.

Finished: By exam.

Learning outcomes:

After completing the course Administrative Law Substantial I, the student is able to characterize the system of administrative substantive law, explain its relationship to other branches of law and characterize its sources. The student is able to define the organization of state administration and self-government. S/he knows the functioning of civil servant relations. The student is able to analyse the issue of political rights.

After completing the course, the student is able to identify and propose solutions to legal problems in the field of substantive administrative law related to administrative law relations. S/he is able to identify and understand the essential institutes of substantive administrative law. Can apply theoretical and legal knowledge in analysing the factual situation of a case study. The student is able to apply theoretical and legal knowledge in the preparation of submissions and individual administrative acts.

Schedule of subject:

1. Administrative law - concept, subject, system, character, relation to other legal branches.
2. Public administration and promotion of a public interest. The relationship between fundamental rights and freedoms.
3. Sources of administrative law.
4. Norms of administrative law. Relations in the administrative law.
5. Bodies of administrative law. Public administration components.
6. Organization of state administration (Government of the Slovak Republic as the executor of state administration, central state administration, local state administration, competence and authority of state administration bodies).
7. Organization of self-government (relationship between state and self-government, right to territorial self-government, bodies of territorial self-government, position of self-government, bodies of interest self-government, compulsory and voluntary interest self-government, ethics of members of self-government interests, self-government of universities).
8. Civil service (establishment and termination of employment, service discipline, content of employment relationship of a state servant). Performance of work in the public interest (the concept of public interest in the performance of work in the public interest, relation to the amendment of the Labour Code, the position of employees performing work in the public interest, property declaration).
9. Forms of public administration activities (public contracts, normative administrative acts, Individual administrative acts, internal acts, technical acts of public administration, organizational acts, planning, programming and conceptual acts).
10. Public administration and political rights (right to participate in governance, access to elections and elected office, right to resist).
11. The right to freedom of assembly and public administration (legal regulation of civic associations, legal regulation of political parties and movements, legal regulation of churches and religious societies).
12. The right to freedom of assembly and public administration.

Recommended reading:

Basic recommended literature:

KOŠIČIAROVÁ, S.: Správne právo hmotné. Všeobecná časť. 2nd ed. Plzeň: Aleš Čeněk, 2017.

KOŠIČIAROVÁ, S. et al.: Správne právo hmotné. Všeobecná časť. Prípadové štúdie. Trnava: TYPI UNIVERSITATIS TYRNAVIENSIS, 2020. 587 p. ISBN 978-80-568-0283-0 (on-line).

Other recommended literature:

VRABKO, M. et al.: Správne právo hmotné. Všeobecná časť. Bratislava: C.H. Beck, 2015.

Language requirements: Slovak

Notes:

Student's workload: 125 hours
Combined study (lectures, seminars, consultations): 48 hours
Study for seminars, elaboration of tasks and study of received materials and documents in Moodle (individual study), study for the final exam: 77 hours

Teaching takes into account the requirements of applied practice in the field of judiciary, prosecution, and legal professions, supervised by the Ministry of Justice of the Slovak Republic.

Course evaluation:

Assessed students in total: 936

A	B	C	D	E	FX
67%	20%	5%	2%	1%	5%

Lecturers:

doc. JUDr. Michal Maslen, PhD., lecturer, examiner, instructor
Mgr. Katarína Kremser, PhD., examiner, instructor
prof. JUDr. Soňa Košičiarová, PhD., lecturer, examiner, instructor
JUDr. Ľubica Masárová, PhD., examiner, instructor

Date of last change: 01.09.2026

Approved by: prof. PhDr. JUDr. Tomáš Gábriš, PhD., LL.M., MA